

# Kindle Manuscript Structure & Formatting Guide

Use this guide to organize and format your Kindle eBook content in a simple, beginner-friendly way.

## Recommended Kindle Manuscript Structure

1. Title Page
2. Copyright Page (Optional)
3. Introduction
4. Main Chapters
5. Conclusion
6. Bonus Section (Optional)

## Simple Formatting Guidelines

For beginner Kindle books, keep formatting simple and clean.

Recommended formatting:

- Use clear chapter headings
- Keep consistent spacing throughout the document
- Use simple and readable fonts
- Keep paragraph spacing clean
- Avoid excessive colors, graphics, or decorative formatting
- Focus on readability over design

## Formatting Checklist

- Title page included
- Introduction added
- Chapters organized clearly
- Conclusion added
- Headings consistent
- Spacing consistent
- Readable font used
- Content reviewed for clarity
- Grammar and spelling checked
- Final manuscript saved in Word format (.docx)

## Quick Quality Check

Before moving to cover design, ask:

**Does this book feel useful and easy to read?**

If yes, move forward. Avoid getting stuck endlessly editing your first book.